

# CASAP

California Association of Standards and Agricultural Professionals

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## Professional Development Workshop

Everyone is welcome to come!

**Date: February 3rd, 2007 (Saturday) Time: 8:30am- 4:00pm**

**Location: Stanislaus County Agricultural Center**

3800 Cornucopia Way Suite B, Modesto, CA

Lunch, drinks & goodies provided.

## Written Skills & Short Presentations

A mock written essay exam will be given and writing skills will be graded. Short oral presentations (closing statement practice, answer a management question, etc.) in front of the group with a short critique at the end will also be done. If time allows, we will talk through & discuss other situational questions related to management basics.

**Directions:** All other routes, please check with Mapquest.com

**South Hwy. 99 :** Take Hwy 99 South toward Modesto/Fresno/Los Angeles. Take Crows Landing Exit. Stay straight to go onto Crows Landing Road. Continue west on Crows Landing Road to Cornucopia Way. Turn Left on Cornucopia Way. End at Stanislaus County Agricultural Dept. 3800 Cornucopia Way, Suite B Meeting Rooms H & I, Modesto, CA 95358/

**North Hwy. 99:** Take Hwy 99 North to Modesto/Stockton/Sacramento. Take the Crows Landing exit. Turn left at stop sign onto Crows Landing Road. Continue west on Crows Landing Road. Turn left onto Cornucopia Way. End at Stanislaus County Agricultural Dept. 3800 Cornucopia Way, Suite B, Meeting Rooms H & I, Modesto, CA. 95358.

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### REGISTRATION FORM

Please **RSVP by January 31st, 2007** to Harinder Grewal at (209) 525-4730. Please complete the following and bring it with you or mail to the following address: CASAP, c/o Stanislaus County Agricultural Dept. 3800 Cornucopia Way Suite B Modesto CA 95358 **Attn:** Harinder Grewal. Telephone Harinder Grewal. **Please make checks payable to: CASAP.**

**Name:** \_\_\_\_\_ **Employer Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-mail address:** \_\_\_\_\_

€ Current Member \$5.00 (lunch)  
(lunch)

€ New Membership (\$25.00) + \$5.00

€ Membership Renewal (\$25.00) + \$5.00 (lunch)

€ Non-member \$25.00 workshop fee + \$5.00 (lunch)

(Receipts will be provided at the workshop, membership is based on the calendar year.)

Membership Renewal forms are available on the CASAP.ORG Website and will be provided at the workshop.

## **TO: Workshop Participants & Anyone Interested**

The following workshops have been scheduled to help with professional enhancement and development for those looking to continue in their careers as managers, become managers or those who just simply wish to understand management.

This is the 2nd workshop in a series of 3 professional enhancement and development workshops. Announcements/flyers will be sent out via e-mail prior to each workshop. Announcements/flyers will also be posted to the CASAP website at [www.casap.org](http://www.casap.org). The schedule for the workshops is listed below for your convenience in planning.

If you have any questions, please feel free to call Harinder Grewal at (209) 525-4730

### **CASAP Workshops Schedule:**

**DONE: Dec. 16th, 2006** (8:30am-3:00pm) - Management basics: Review management topics in the morning and then talk through situations, questions, and scenarios.

**February 3rd, 2007** (8:30am-3:00pm) - Written skills/short presentations: Give written essay exam, grade writing skills, then in the afternoon have candidates give a short presentation (closing statement practice, answer a management question, etc.) in front of the group with a short critique at the end. (Location: Modesto, CA)

**March 3<sup>rd</sup> & 4<sup>th</sup>, 2007** (8:30am-3:00pm Sat. and then Sun. 8:30am-???) - There will be an "issues review" session for March 4th. March 5th will be mock orals in which the candidates will have to dress appropriately, answer questions, be videotaped and receive a critique at the end of their "oral exam". (Location: Modesto, CA)